



## Implement Split To Save in 5 Simple Steps



### 1. Register on [SplittoSave.org](https://SplittoSave.org) to receive your unique employer link

You can customize your link with information about financial institutions you have a relationship with, links to payroll management systems, and other wellness program benefits.



### 2. Choose a start date for beginning to offer Split to Save to employees



### 3. Select target enrollment rate to help measure your program's success



### 4. Incorporate Split to Save into new employee orientation/onboarding process

Promote Split to Save when providing instructions on payroll direct deposit.



### 5. Outline communications strategy - consider:

A. Including information about Split to Save in internal employee communications - emails, newsletters, and internal social media platforms

B. Displaying the Save Automatically Flyer strategically around the work environment, such as break rooms and copy rooms

C. Including Split to Save enrollment link in annual open enrollment information

**You're all set and ready for employees to enroll!**

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